Your guide to disposing of small quantities of non-friable asbestos safely

To book or learn more about conditions of use and disposal fees, call 13 73 29 or visit futurerecycling.com.au/asbestos

Using the Asbestos Disposal Point at Future Recycling Hallam

Version 2: November 2025

future recycling

Asbestos

Remove **safe**

Dispose **safe**

Stay **safe**

It is important to read this brochure in full before commencing any work with asbestos.

Disclaimer: This brochure has been prepared as a general guide for information on how to dispose of non-friable asbestos at this Asbestos Disposal Point only. Every care has been taken to ensure that the advice is as comprehensive and accurate as reasonably possible. Your safety is important, and it is your responsibility to ensure that you take care, use precautions and seek expert advice to keep you and those that assist you in the removal, transport and disposal of the asbestos safe from harm and loss. This may mean you need to seek professional advice including engaging a licensed asbestos removalist. This guide does not cover any professional advice specific to your situation and the Victorian Government together with Sustainability Victoria and the Asbestos Disposal Point accept no liability for any harm or loss you or those connected to you may experience.

Thank you for disposing of your asbestos safely and responsibly. By using the Asbestos Disposal Point you are keeping yourself and the community safe.

This guide contains information on how you can dispose of small amounts of packaged, non-friable asbestos waste at Future Recycling Hallam. It does not provide information on how to safely remove asbestos.

The Asbestos Disposal Point temporarily stores asbestos safely in a weather-proof skip bin. Once the bin reaches storage limits, it will be transported to an Environment Protection Authority (EPA) Victoria licensed landfill for final disposal.

Anyone can use the disposal point if they make a booking and strictly follow packaging, transport and on-site disposal requirements. Disposal fees apply.

SAFETY REMINDER

- **Asbestos poses a serious risk to your health when you breathe in fibres as dust. Asbestos materials that are damaged, crumbling, have been cut, drilled or sawed can release fibres into the air. This can lead to several illnesses, some of which are life threatening.**
- **Before starting any property improvement projects, you should check for asbestos by engaging a professional who has the skills to detect asbestos. If asbestos is present, it is strongly advised that you engage a licensed asbestos removalist who knows how to manage the material safely. If you choose to remove and dispose of asbestos yourself, you need to understand the risks and take the necessary precautions.**
- **To find a licensed asbestos removalist, or guidance on identifying asbestos, safe removal, personal protective equipment (PPE) use and decontamination, visit asbestos.vic.gov.au.**

What is accepted at the Asbestos Disposal Point

The site will only accept loads that meet **all three** of the following requirements. The asbestos must be:

- **Non-friable** or **'bonded' asbestos** – these products include asbestos cement sheeting (also known as 'fibro' or 'AC Sheeting'), roof tiles, eaves, fencing, pipes, etc.

- **Packaged correctly** – asbestos waste must be double wrapped, sealed and labelled in heavy duty (minimum of 0.2mm/200 micron thickness) HDPE plastic sheeting or double-bagged in specialised asbestos bags (see pages 7 to 10).

- **Small quantities only** – under 10m^2 or less than 120kg per load. Individual packages should not weigh more than 20kgs.

What is not accepted at the Asbestos Disposal Point

- ✖ Friable, or 'dusty' asbestos products – these products are generally quite loose and, when dry, can be crumbled into fine material or dust with light pressure. They include items such as asbestos backing (a thin, soft layer) sometimes found under vinyl sheet flooring or non-friable asbestos that has been fire damaged.

  Friable asbestos is extremely hazardous. If you find friable asbestos in a workplace it **must** only be removed by a licensed asbestos removalist (Class A). If you find it in your home, **it is highly recommended** that you contact a licensed removalist (Class A) to do the removal and disposal. To find a Class A removalist go to **asbestos.vic.gov.au**.

- ✖ Asbestos-contaminated soils or asbestos-contaminated dust.

- ✖ Asbestos with incorrect or damaged packaging.

WARNING

Asbestos waste that is incorrectly packaged will be rejected. The customer will be required to leave the site, re-package the load correctly and book a future disposal appointment.

How do I use the Asbestos Disposal Point?

1. MAKE A BOOKING

You must book a time slot before visiting the Asbestos Disposal Point. For bookings, disposal fees, and conditions of use, call 13 73 29 or visit futurerecycling.com.au/asbestos

2. ALWAYS USE PERSONAL PROTECTIVE EQUIPMENT (PPE) WHEN HANDLING ASBESTOS AND STRICTLY FOLLOW SAFE REMOVAL, CLEAN UP AND DECONTAMINATION PROCESSES

PPE must be worn when removing and packaging asbestos for disposal. This includes items such as disposable coveralls (type 5 category 3), shoe covers, disposable gloves, respirator (with a P2 or P3 particulate filter) and protective eyewear.

Important information on how to wear, decontaminate, safely remove and dispose of PPE can be found at asbestos.vic.gov.au

3. ENSURE ASBESTOS WASTE IS CORRECTLY PACKAGED FOR DISPOSAL

Thoroughly wet the waste with water during the removal process and keep in a wet condition until packaged to supress dust.

Package the asbestos in your work area on plastic drop sheets to contain any potential dust or debris.

Asbestos waste must be wrapped in **two separate layers** of heavy-duty (minimum of 0.2mm/200 micron thickness) HDPE plastic sheeting or **double-bagged** in specialised asbestos waste bags (minimum of 0.2mm/200 micron thickness), which can be found online and at most hardware stores and safety equipment suppliers.

Each layer must be sealed with strong, wide commercial strength tape (e.g. duct tape). Clearly label all packages with '**CAUTION ASBESTOS**'.

Any waste generated through the removal, packaging, clean up and decontamination process must also be double wrapped or double bagged and disposed of as asbestos waste. This includes wet wipes, rags, plastic drop sheets and disposable PPE and respirators.

SAFETY REMINDER

- **Do not break up asbestos to make it fit into packages or bags for transporting.**
- **Thoroughly double-wrapping or double bagging and sealing asbestos waste helps prevent the packaging from tearing during loading, transport and disposal.**
- **Always use new wet wipes or damp rags when wet wiping each package, item of equipment or PPE during all stages of packaging, clean up and decontamination to avoid cross contamination.**

3. ENSURE ASBESTOS WASTE IS CORRECTLY PACKAGED FOR DISPOSAL (CONTINUED)

When double wrapping using heavy-duty HDPE plastic sheeting:

A. Lay out 2 sheets of plastic sheeting on top of each other and place the asbestos in the middle.

B. Wrap the asbestos in the first layer of plastic sheeting and secure the entire package with duct tape so it is completely sealed. Wet wipe the exterior packaging with disposable wet wipes or damp rags to remove dust.

C. Then wrap the sealed package in the second layer of sheeting and secure it with duct tape so it is also completely sealed. Using new wet wipes or damp rags, wipe the packaging exterior to remove dust.

D. Label the sheeting with '**CAUTION ASBESTOS**'.

E. To prevent tearing, place additional tape over sharp edges and corners.

F. All wet wipes used must be treated as asbestos waste and packaged for safe disposal.

3. ENSURE ASBESTOS WASTE IS CORRECTLY PACKAGED FOR DISPOSAL (CONTINUED)

When double bagging using specialised asbestos bags:

A. Only fill the first bag approximately half-way. You need to leave enough space to secure the top.

B. Gently mist water inside the bag, then carefully remove excess air from the bag in a way that does not cause the release of dust.

C. You now need to 'goose neck' the bag. Tightly twist the unused top part of the bag into a tail and then seal with duct tape around the base of the tail.

D. Fold the taped tail of the bag over and tape around it again. Wet wipe the bag exterior with disposable wet wipes or damp rags to remove dust.

E. Place the sealed first bag into the second bag and repeat the 'goose neck' process above to seal the top of the outside second bag. Using new wet wipes or damp rags, wipe the bag exterior to remove dust.

F. All used wet wipes or rags must be packaged and disposed of as asbestos waste.

4. CAREFULLY CLEAN YOUR WORK AREA AND EQUIPMENT THEN REMOVE PPE SAFELY FOLLOWING DECONTAMINATION AND DISPOSAL PROCEDURES

After packaging your asbestos, work through clean up, decontamination and disposal procedures. A summary of steps can be found below. More detailed information can be found at **asbestos.vic.gov.au**.

All drop sheets, wet wipes, rags, disposable PPE and respirators must also be double wrapped or double bagged and disposed of as asbestos waste (see step 3).

A. Wipe down tools and your work area using wet wipes or damp rags.

B. Wipe down plastic drop sheets or lightly mist them with water. Gently fold them up and package for disposal.

C. Wipe down or lightly mist your PPE with water. Then carefully take off the coveralls, gloves and shoe covers and immediately package them, along with any used wet wipes or rags, for disposal (see step 3). **Leave your respirator on until all your contaminated PPE has been removed and packaged.**

D. At the very end of this process, wipe down the outside of your respirator with a new wet wipe and then double wrap or double bag your respirator and any final used wet wipes for disposal (see step 3). The exterior layers of this final package do not need to be wet wiped.

SAFETY REMINDER

- **Never use a domestic vacuum cleaner to remove dust from an asbestos work area, even if it has a HEPA filter.**

How do I use the Asbestos Disposal Point?

5. TRANSPORT WASTE SAFELY AND SECURELY

Under the Environment Protection Act Victoria, asbestos waste must be transported safely to a place authorised to receive it.

Licensed asbestos removalists, waste transporters or **tradespeople** must:

- Comply with their Industrial Waste Duties.
- Transport asbestos in an EPA-permissioned vehicle and use EPA's Waste Tracker. This does not apply if the net load of asbestos is less than 50 litres and transported for no fee or reward.

Householders transporting their own asbestos waste don't have to use EPA's Waste Tracker or an EPA-permissioned vehicle.

You must ensure the packaged asbestos is secured for transport to avoid any tears or the risk of waste falling out onto roads.

Asbestos waste must be loaded and unloaded from vehicles carefully. If it takes two people to lift the waste into a vehicle, you will need to ensure there are two of you to move the waste at the Asbestos Disposal Point.

SAFETY REMINDER

- **It is recommended that the asbestos waste is transported securely in a trailer or ute tray.**
- **If you don't want to transport the asbestos yourself, contact a licensed waste transporter.**
- **Vehicles should be carefully cleaned after transporting packaged waste asbestos.**
- **Visit epa.vic.gov.au for more information on the transportation of asbestos waste.**

How do I use the Asbestos Disposal Point?

6. ONCE ON-SITE, FOLLOW GUIDANCE FROM SITE OPERATORS

Trained site operators will check your load on arrival to ensure it is packaged correctly and then direct you to the Asbestos Disposal Point. You will be able to park near the skip bin where you can unload the waste and place it directly into the bin. Site operators will **not** be able to assist you with unloading the waste.

SAFETY REMINDER

- **Do not tip your packaged asbestos out of your vehicle. It needs to be manually offloaded by hand.**
- **Carefully place packages into the skip bin as directed. Don't drop them.**

Essential reminders

- If undertaking repairs or renovations, know where asbestos might be located and how to identify it.
- It is **strongly recommended** that you use a licensed asbestos removalist for the removal and disposal of your asbestos waste.
- If you are removing and disposing of asbestos yourself, plan ahead and **strictly** follow safety guidelines.
- Wear disposable PPE, including a respirator, at all times when handling asbestos.
- Double-wrap and seal asbestos using heavy-duty (minimum of 0.2mm/200 micron thickness) HDPE plastic sheeting or specialised asbestos waste bags. Label all packages clearly with the warning **'CAUTION ASBESTOS'**.

Essential reminders (continued)

- Carefully follow decontamination procedures for your work area, equipment and PPE (see abestos.vic.gov.au). Remember that any waste generated during clean up and decontamination must also be double wrapped or bagged for disposal.

- Make a booking to use the Asbestos Disposal Point.

- Transport the packaged waste securely and safely. If you need two people to load your vehicle, you must bring two people to the site to unload. Staff are not able to help you unload your asbestos.

- Site operators will inspect asbestos loads on arrival and direct you to the disposal area.

- Unload your asbestos waste carefully and don't drop it into the skip bin.

Useful resources

For more information about asbestos and safe removal and disposal visit **asbestos.vic.gov.au** and search for topic areas such as:

- Find and identify asbestos
- Find a licenced removalist
- In the home
- Safe asbestos removal
- Do's and don'ts for working with asbestos
- Decontamination
- Personal protective equipment
- Trades
- Transporting asbestos
- Types of asbestos
- Fact sheets

Asbestos

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Dispose **safe**
Stay **safe**

WARNING

Dumping of asbestos is illegal and can result in significant penalties.

Site details

Future Recycling Hallam Transfer Station
57-61 Star Crescent, Hallam

Asbestos Disposal Point Opening Hours:
Tuesdays and Thursdays: 11am-2pm only
Closed: Public holidays and days of Total Fire Ban

General environmental duty

Everyone has a duty to reduce risk to human health and the environment from pollution and waste. You must eliminate or otherwise reduce risks of harm from your waste so far as reasonably practicable (See *Environmental Protection ACT, 2017*).

To make a booking and for further information, call 13 73 29 or visit futurerecycling.com.au/asbestos

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